

CLIFTON BOARD OF EDUCATION
745 Clifton Avenue
Clifton, NJ 07013

OPEN PUBLIC RECORDS ACT (OPRA)

Request For Public Records

All requests for public records must be made in writing on the attached official Clifton Board of Education OPRA form, or a written request that mentions "OPRA" and sent to:

Ahmed Shehata
& OLIVER KING JR
& OLIVER Q. SYLVESTER
& OLIVER Q. 1 -
AShehata@cliftonschoools.net
or
Haz"Power" ;95/995/:579"

Copies of public records are subject to copying fees set by New Jersey State Law.

CLIFTON BOARD OF EDUCATION

745 Clifton Avenue

Clifton, NJ 07013

OPRA PUBLIC RECORDS ACT REQUEST FORM

Important Notice!

All requests for public records must be made in writing on this official Open Public Records Act (OPRA) form, or a written request that mentions "OPRA".

Requestor Information - Please Print

Payment Information

First Name _____ MI ____ Last Name _____
E-mail Address _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone: _____ Ext. _____ Fax _____
Preferred Delivery: Pick Up ... US Mail ... E-mail ... On Site Inspect ...
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT
been convicted of any indictable offense under the laws of New Jersey, any other
state, or the United States.
Signature _____ Date _____

Maximum Authorization
Cost \$ _____
Select Payment Method
Cash ... Check † Money Order †
Made payable to the:
Clifton Board of Education
Fees: 8 1/2 x 11 \$0.05 per page
8 1/2 x 14 \$0.07 per page
Delivery: Delivery / postage fees
additional depending upon
delivery type.
Extras: Extraordinary service fees
dependent upon request.

... I request copies of the following public records: (See Payment Information Section for copying fees)

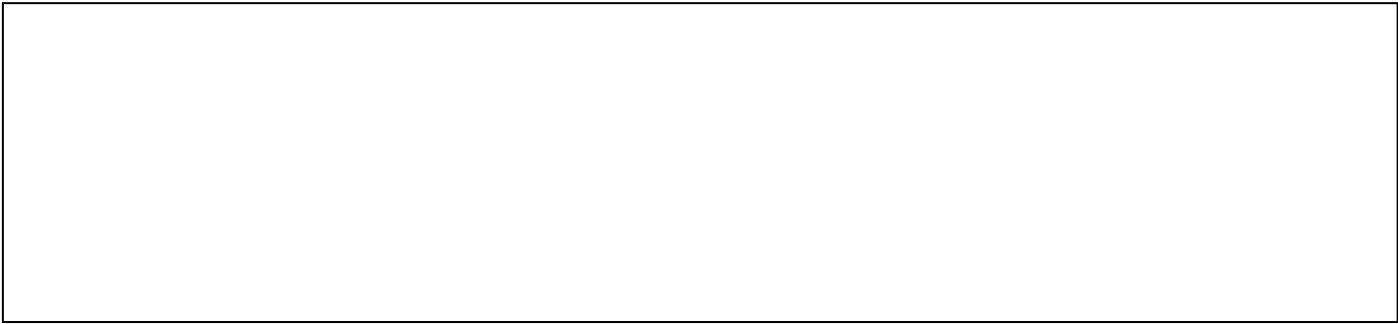
... I request to inspect the following records:

Non-
Personnel
Records

- ... Budgets -- Specify fiscal Year _____
... Contracts -- Vendors -- Specify vendor _____
... Minutes -- Specify Board Meeting Date _____
... Vouchers/Bills -- Specify vendor _____
... Other _____

Personnel
Records

- ... Contracts -- Bargaining Group--Specify Group _____
† Contract -- Individual--Specify Employee _____
† _____



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RESPONSE TO:

REQUEST FOR PUBLIC RECORDS

Name of Requestor _____ Date _____

A. Receipt of Public Records Request

I am in receipt of your Open Public Records Act (OPRA) request.

Information Available

The information you requested is expected to be available on:

_____.

Estimated Cost

The estimated copying fees are expected to be

\$ _____ Number of Pages _____

If mailed, the total cost including postage is estimated to be \$ _____

B. Public Records Request Denial

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law for the following reasons(s):

You have the right to appeal the decision that the document or documents are not public records. You may take your appeal to the Government Records Council or to
